## Warning Regarding the Use of E-Mail and Cellular Telephones

## Prepared by the Office of Elizabeth Rosenbaum, Attorney at Law 1006 Terra Centre, Sioux City, Iowa 51101

No one can guarantee the confidentiality or security of e-mail or cellular and cordless telephones. If you choose to communicate with me, or any of my staff, via e-mail or cellular and cordless telephones, your communication may be overheard or intercepted. If overheard or intercepted, the communication may lose protection as a privileged communication within the attorney-client privilege. I will not e-mail confidential information to you or communicate confidential information via cell phone unless you have instructed me to do so. We do not employ any encryption methods or protect e-mail communications with passwords. Do not use an analog, cordless, or cellular phone when calling me. Analog, cordless, or cellular phones are not secure and can be easily intercepted with readily available inexpensive equipment.

## Our policy is as follows:

- 1. No one can guarantee the security of e-mail communications. We do not employ any encryption methods. Any use of e-mail is at your own risk.
- 2. Do not send an e-mail from an address where you do not want a reply to be sent. We assume that, if we receive an e-mail communication from you, it is safe to send a reply message back to that address.
- 3. Do not rely upon e-mail for urgent matters. Please use the telephone to transmit urgent messages.
- 4. Because Elizabeth is often in court or out of town, your e-mails may not be reviewed for several days until she returns to the office. Do not rely upon e-mail for urgent matters. **E-mails are discouraged.**
- 5. You are billed for attorney and/or paralegal time for reviewing and responding to e-mails.
- 6. Do not e-mail particularly sensitive, confidential, or potentially embarrassing information. There is a risk, however slight, that your e-mail could be intercepted. There is also a risk that your e-mail could be misdirected, inadvertently disseminated, and read by others.

Thank you for reviewing this document.

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The parties are ordered to observe the following rights and responsibilities as joint custodians:

- a. To participate equally in decisions affecting the child's legal status, medical care, education, extracurricular activities and religious instruction;
- b. To communicate with each other; in particular, the physical custodian has a responsibility, except in emergencies to share information (conference slips, report cards, medical appointments, etc.) about the need to make decisions and to make the information available to the other parent;
- c. To support the other parent's relationship with the child;
- d. To put away personal animosities and work together as mature adults with medical and school personnel to meet the child's needs;
- e. To structure visitation flexibly, taking the child's educational and social activities into consideration; and
- f. To assure that transition between homes is without problems.